Fraternity & Sorority Life
Faculty/Staff Advisors

Time requirement: 2-4 hrs/month (minimum)
Position term: 1 year agreement (minimum), 3 year agreement (recommended)
TCNJ Status: Full-time Faculty/Staff

Expectations:

• Attend at least 1 chapter meeting per semester.
• Develop an open and effective means of communication with chapter leaders and members (email, office hours, phone, etc.)
• Help the chapter navigate TCNJ procedures and processes (room reservation, special event requests, organization re-registration, etc.)
• Identify chapter members responsible for scholarship programming and standards.
• Help the chapter develop/enrich a scholastic enhancement program
• Help the chapter develop academic incentives
• Help the chapter recognize academic performance
• Help the chapter connect with relevant campus services and programming (Tutoring, Center for Academic Success, Career Center, Health Services, Counseling and Psychological Services, Residential Ed. & Housing, etc.)
• Advise the organization within the framework for the Fraternity and Sorority Privileges and Responsibilities
• Connect with the chapter’s lead Alumni advisor annually to confirm that all are on the same page
• Promote a realistic image of the chapter to colleagues and the TCNJ community
• Assist the chapter in coordinating events to engage other members of the college faculty
• Attend one F&S Advisors per year
• Join the F&S Advisor Listserv

Important to know:

• Advising a group is an agreement between the chapter and the advisor that is reviewed and renewed either every year or 3 years (whichever is mutually agreeable).
• Advisors do not need to be a member of the organization nor do they need past experience with fraternity & sorority life.
• All TCNJ Faculty/Staff advisors are covered under TCNJ’s liability insurance coverage if they are acting within the scope of their responsibilities described above.
• There is no financial obligation to the group nor stipend paid.
• The Advisor is not on call nor expected to be part of any crisis incident response.
• Any questions can always be directed to the Office of Engagement.